

**AASL Business Meeting
March 14, 2003
9:10-10:30 a.m.
Louisville, Kentucky**

Jacqueline Tygart, AASL President, presiding.

The meeting began with Jacqueline Tygart recognizing Jim Robertson for his work as Webmaster and Kay Logan-Peters for serving as the Listserve Moderator.

OLD BUSINESS

Previous Minutes

Minutes of the April 2002 meeting were approved.

Treasurer's Report

Margaret Culbertson distributed the Treasurer's Report, which was accepted. Finances are in good shape. In addition to income from membership and conference registration, the association made \$90 from renting our mailing list to a publisher.

Nominating Committee

Jacqueline Tygart reported for committee chair Janine Henri that Sarah McCleskey, Clemson University, accepted the position of 2003-2004 Vice-President. She will be planning the next conference, which will be in Miami Beach, Florida.

AASL/ARLIS Task Force on NAAB Revision

Kathy Brackney reported on the progress in revising Condition 8 of the NAAB Conditions and Procedures. The NAAB revised the original proposal submitted by the Task Force. In addition to restructuring the text to conform to the language in the 1998 Conditions, the NAAB eased the 5000-title minimum requirement. The Task Force's original proposal read as follows: "Library collections must include at least 5000 different cataloged titles." The NAAB's revision reads: "Normally the collection should include a minimum of 5000 different cataloged titles." At the invitation of Sharon Matthews, Executive Director of the NAAB, the Task Force has submitted a further revision, reinserting the word "must": "The collection must include a minimum of 5000 different cataloged titles." This final submission, including proposed revisions to Appendices 3 & 4, will be considered at the NAAB's Validation Conference in October. (The Validation Conference occurs only at 3-year intervals.)

Core List of Periodicals

Martin Aurand reported for the committee co-chaired by him and Margaret Culbertson. He announced that the new revision of the Core List is now up on

the Web site, and noted that a new revision will be needed in a couple of years. Electronic titles were included for the first time, and the Supplemental List was expanded to include domestic titles. If titles cease before the committee starts reviewing the list again, send the information to Jim Robertson.

Architecture Libraries Statistics Committee

Jeanne Brown reported that the new forms are now up on the Web. It was a two-year project by committee members Judy Connorton, Kathy Brackney, Dana Beth, and Jeanne Brown, to develop the statistics categories for collecting peer statistics and write explanations of the 40 categories. Jim Robertson has made it possible on our Web site to sort the data or to select peer libraries for comparison. The form for the submission of data, which will be in Excel, is not yet completed. There was discussion of publicity and the possibility of mailing something to encourage libraries to submit data. There was also discussion of whether access to the statistics should be limited to AASL and ARLIS members or to limit it to libraries that submit their statistics, but it was decided by a unanimous vote to keep it open to everyone. Kathy Brackney recognized the work done by Jeanne Brown and Jim Robertson on this project.

Book Announcement

Jeanne Brown announced that she, as well as Paul Glassman and Janine Henri, are working on an ARLIS/NA Occasional Paper on accreditation and design libraries. She asked for input and distributed an outline.

EPI Connection

Jacqueline Tygart reported on this organization that fosters relationships between educational institutions, architectural practitioners, and the building industry. She and Barbara Opar were invited to attend a meeting as representatives of AASL, and they have been contacted about contributing to the Web site.

Membership Brochure

Jacqueline Tygart passed around copies of the latest version of the membership brochure, which is now ready for production and distribution. Janine Henri and Jacque triumphed over many difficulties in manipulating the graphics file to incorporate necessary changes, and Jim Robertson has mounted a copy of the brochure on our Web site.

NEW BUSINESS

Next year's conference will be in Miami Beach, Florida.

Call for Committee Volunteers

The following people volunteered.

Nominating Committee: Jane McMaster

Publicity Committee: Judy Connorton and Michele Laing, co-chairs

Statistics Committee: Jeanne Brown needs help to encourage people to submit data.

Jacque Tygart, Elizabeth Byrne, and Michele Laing volunteered to help.

Membership Committee: Sarah Legins

Publications Committee: Barbara Opar

Barbara will look into the possibility of posting our conference papers on the Web.

AASL Archivist: Kathy Brackney

Revision of Officers' Guide

Jacqueline Tygart volunteered to revise and update the Officers' Guide.

Vice-President Supplement

After a brief discussion, a motion was passed to increase the financial supplement from \$300 to \$500 to assist the Vice-President in planning the annual conference. (The supplement is important because it is often impossible to have a Vice-President who lives in the conference city.)

The meeting adjourned at 10:30 a.m.

Submitted by Margaret Culbertson, AASL Secretary/Treasurer